

# MAYOR & COUNCIL AGENDA COVER SHEET

**MEETING DATE:**

October 1, 2007

**CALL TO PODIUM:**

Wally DeBord

**RESPONSIBLE STAFF:**

Jim Arnoult

**AGENDA ITEM:**

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
X	Consent Item
	Ordinance
	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

**PUBLIC HEARING HISTORY:**

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

**TITLE:**

Resolution of the Mayor and City Council Authorizing the City Manager to Enter Into a Contract to Repave Sections of Path at Kentlands Lakes (\$73,100)

**SUPPORTING BACKGROUND:**

Staff has recommended improvements be made to several sections of paths around the Kentlands Lakes. Two existing 4 foot wide sections will be re-paved to improve deteriorating conditions. One section of 8 foot wide path will be re-paved to improve the grade and level it out to make it easier for pedestrians to walk on. Also, an existing gravel path will be paved and a small retaining wall constructed to further stabilize this area.

Specifications were prepared by the Public Works, Parks Maintenance and Engineering Department. A bid package was prepared and advertised on August 29, 2007. The bid advertisement was mailed to eleven paving contractors. Bids were opened on September 12, 2007. The following two bidders responded:

HMF Paving Contractors, Inc.	\$73,100.00
O'Leary Asphalt, Inc.	\$107,650.00

HMF Paving Contractors, Inc. was the lowest bidder meeting specifications for the repaving.

Staff recommends that the bid be awarded to the lowest bidder meeting specifications, HMF Paving Contractors Inc. Funding for this project is available in CIP 79-3 Path Improvements and through a \$25,000 grant with the State of Maryland, State Highway Administration, National Recreation Trails Funding program.

**DESIRED OUTCOME:**

Vote on Resolution

# Resolution Request Form

## REQUEST FORM FOR RESOLUTIONS PERTAINING TO EXPENDITURES FROM THE CITY BUDGET (CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: James D. Arnoult Date of City Council Meeting: October 1, 2007

### **AUTHORIZING**

Purchase ☐ Award Contract ☒ Transfer Funds ☐ Negotiate/  
Execute a Contract ☐

### **BID INFORMATION:**

Advertisement Date August 29, 2007

Newspaper(s) Gaithersburg Gazette

Bids Opened/Tabulated (date) September 12, 2007

### **DESCRIPTION OF ITEM(S):**

(Be specific; include quantity, item name, model number, etc.)

Contract is for paving and re-paving sections of path around Lake Helene and Lake Inspiration in the Kentlands sub-division of Gaithersburg and building a 16 linear foot retaining wall to control erosion.

### **CONTRACTED/PURCHASE FROM:**

Company Name: HMF Paving Contractors, Inc.

Street Address 8563 Fingerboard Road

P. O. Box Number \_\_\_\_\_

City/State/Zip Frederick, MD 21704

**CONTRACT/PURCHASE AMOUNT:** \$ 73,100

Check One: In the Amount of ☒ Not to Exceed ☐

**FUNDS TO BE EXPENDED FROM:** Operating Budget ☐ Capital Improvements Budget ☒

Account Number: CIP-79-3 Path Improvements and \$25,000 from State of Maryland, State Highway Administration, National Recreation Trails Funding program.

(For Finance Department use only; not to be included in the Resolution)

**VERIFICATION OF AVAILABILITY OF FUNDS** Available ☐ Not available ☐

Finance Dept. \_\_\_\_\_ Date \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE MAYOR AND CITY COUNCIL  
AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT  
TO REPAVE SECTIONS OF PATH AT KENTLANDS LAKES

WHEREAS, an invitation to bid was duly advertised in the August 29, 2007 issue of the *Gaithersburg Gazette*, and sealed bids were opened and tabulated on September 12, 2007; and

WHEREAS, the Mayor and Council have determined to award a contract to the lowest bidder meeting City specifications: and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg, that the City Manager be and he hereby is authorized to award a contract to repave sections of path at Kentlands Lakes to HMF Paving Contractors, Inc., 8563 Fingerboard Road, Frederick Maryland 21704, in the amount of Seventy-Three Thousand One Hundred Dollars (\$73,100); said funds to be expended from the Capital Improvements Budget.

ADOPTED by the Mayor and City Council this 1st day of October, 2007.

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SIDNEY A. KATZ, MAYOR and  
President of the Council

THIS IS TO CERTIFY that the foregoing  
Resolution was adopted by the City Council  
in public meeting assembled on the 1<sup>st</sup> day  
of October, 2007.

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David B. Humpton, City Manager